

Associated Students of Solano College
Regular Meeting
MINUTES

September 17, 2013 12:34pm-3:08pm.

*Solano Community College
4000 Suisun Valley Road
Student Union Building Room 1421
Fairfield, California*

I. CALL TO ORDER

President Johnson called the meeting to order at 12:34 pm. Secretary Collins took the minutes.

II. SEATING AND OATH

Wesley Thomas was seated as Fine and Applied Arts/Humanities Senator.

III. OFFICIAL ROLL CALL

Executive Board Members Present:

Gabriel Johnson, Latifah Alexander, Jesirae Collins, Leilani Quesada, Jonathan Alexander-Barkley

Senators Present:

Maria-Alejandra Jaramillo, Kyle Todd, Casey Bess, Tony Guevara, Christian Ogden, Dulce Walton, Naser Baig

Associates Present:

No Associates seated at this time

Quorum achieved with 8 of 9 seated Senators present.

IV. APPROVAL OF AGENDA

A. September 17, 2013

Motion to amend the agenda to add Action Item X. A to Information Item by Senator Ogden. Second by Senator Todd. **Motion passes (8,0,0).**

Motion to approve the agenda with aforementioned amendments by Senator Baig. Second by sen. Jaramillo. **Motion passes (8,0,0).**

V. APPROVAL OF MINUTES

(5:00 Minutes)

A. September 10, 2013

Motion to amend the minutes to strike out the word accede and replace with exceed on item X. A by Senator Baig. Second by Senator Ogden.

Motion to move the approval of September 10, 2013 minutes to the following week by Senator Ogden. Second by Senator Todd. **Motion passes (8,0,0).**

Senator Baig rescinds his motion.

Legislative Advocate Charlene Alimboyao checks in at 12:44pm

VI. PUBLIC FORUM

Member of the public, Jolina Lewis, inquires what is going on with the A.G.S. and how to go about getting someone to replace the previous instructor. Advisor Ballesteros has the contact information for the new instructor and will send it to her via email.

JD Alexander-Barkley informs the senate that he will be attending a banquet with Senator Todd on September 27, 2013 in an attempt to raise money to be put towards the football fund. Their goal is to raise \$500,000.00 in order to see football reinstated at SCC.

Motion to suspend the orders of the day and move to item IX A by Senator Guevara. Second by Senator Ogden. **Motion passes (8,0,0).**

VII. INSTRUCTOR'S REPORT

A. Felipe Wilson

Instructor Wilson informs the senate that he has sent an email to all ASSC members with the office hour form attached. He would like everyone to turn in their office hours to him every Tuesday. He would also like to set up a schedule for the ASSC workroom to be staffed with ASSC members in order for students to come by with questions, statements, etc. He requests that all members email him with the hours they are available. He has also sent an email regarding parliamentary procedures which he will also be going over at the retreat.

VIII. ADVISOR'S REPORT

A. Jose M. Ballesteros

Advisor Ballesteros informs the senate that business senator and vocational curriculum senator are the only 2 positions still open. He was contacted by someone from sports boosters who informed him that in the past ASSC would purchase memberships for \$25.00/each to show their support for the sports programs. He has also been contacted for two ASSC members to be volunteers for hiring committees on campus. Senator Guevara has already volunteered. Senator Ogden volunteers for the second position. Advisor Ballesteros informs the senate that SCC is going to start an appeals system and he needs 2 more volunteers for the appeals committee. Senator Baig and Senator Bess both volunteer to be on the appeals committee.

IX. INFORMATION ITEMS

(10:00 Minutes per item)

A. Accreditation – Annette Dambrosio

Annette Dambrosio is a full-time faculty member in the English department and is also the Coordinator/editor of Solano Community College's Accreditation efforts. She informs the senate that there is a report due to the accreditation commission by October 15, 2013. She also informs the senate that Solano Community College is fully accredited at this time and efforts are underway for the college to remain so. ASSC President Johnson is also serving on the accreditation task force. It is important that SCC remain accredited as the ACCJC

accreditation process provides “assurance to the public” that the accredited colleges meet the standards and that the education earned at the institution is of value to the student, employers, and other colleges and universities. She informs the senate that in 2012 the ACCJC determined that Solano Community College was not fully meeting some of their standards. In 2012, she wrote the SCC Follow Up Report which addressed the nine recommendations made by the ACCJC. This year, the list has been reduced to four recommendations. Once the ACCJC receives the follow up report on October 15, 2013 they will schedule a day to come to the campus and verify the information reported. She would like to come back after the ACCJC Report is submitted and involve the students while the team is here. Should anyone have any questions, contact Gabriel Johnson and he will forward them to her. For more information on ACCJC, their website is www.accjc.org.

Public Relation Officer Alexander-Barkley exits the meeting at 1:00pm.

Senator Guevara exits the meeting at 1:00pm.

Vice President Castillo checks in at 1:05pm.

Motion to resume the orders of the day by Senator Bess. Second by Senator Todd. **Motion passes (7,0,0).**

B. Student Success Initiative – Maria-Alejandra Jaramillo

Senator Jaramillo spoke with Dr. Lewis about the SSI which will go into effect in the Spring 2014 semester. Dr. Lewis would like ASSC to start spreading the word in order to inform students prior to the new initiative going in to effect. There is a total of 22 recommendations which affect all student including the proposed new enrollment priority.

C. Fundraising – Toni Murray

Toni Murray has been working hard on collecting fundraising ideas. She informs the senate that a major event will help to raise large amounts of money and that Halloween is a good time to have an event. She proposes a kids zombie camp event with music and a barbeque. She also suggests contacting alumni who may be interested in donating money and also big businesses such as Kaiser and Valero. There is also an idea to add incentives to I.D. cards by collaborating with local businesses.

President Johnson exits at 1:25pm.

President Johnson returns at 1:26pm.

D. Elections – Naser Baig

Senator Baig informs the senate that his goal in ASSC is to make the election process as pleasant as possible this year. The election code is part of the school policy. His idea is to spread out the process over both the fall and spring semesters instead of cramming the entire process into just the spring semester. This will benefit students involved in ASSC in both the Fall and Spring semesters so that everyone will have a chance to participate in the process. He has prepared an election calendar which can be presented to the election committee in the spring. He also proposed an amendment to the bylaws establishing a standing election committee.

E. AB-955 – Gabriel Johnson

President Johnson informs the senate that AB-955 proposes more classes to be offered in the summer and winter sessions. The charge for these intersession classes will be out of state tuition fees, which at this time are \$195/unit. He informs the senate the BOG waivers will apply to these classes, however financial aid will not apply. One third of the revenue from these classes will go back to the students as BOG fee waivers. Solano Community College is one of six colleges to be chosen as a pilot school for this bill which will begin in the summer 2014 and continue until January 1, 2018 when it will be reassessed.

Student Trustee Alexander exits the meeting at 1:54pm.

Senator Baig exits the meeting at 1:54pm.

X. ACTION ITEMS (10:00 Minutes per item)

A. ID Printing Station – Jose M. Ballesteros

Advisor Ballesteros informs the senate that the \$5500.00 I.D. printing system can only print one sided I.D. cards (similar to the one we currently have). The maintenance fee for this system is \$425/year. The more expensive system, which costs \$8996.54, can print double sided I.D. cards and is more industrial in capacity and will last longer. The maintenance fee for this system is \$620/year. Both machines have programmable magnetic strips.

Motion to approve the purchase of the I.D. printing station costing \$8996.54 by Senator Ogden. Second by Senator Jaramillo. **Motion fails (2,5,0).**

Legislative Advocate Alimboyao exits the meeting at 1:56pm.

Senator Baig returns at 1:59pm.

Legislative Advocate Alimboyao returns at 2:03pm.

B. SDO Workers – Jose M. Ballesteros

Advisor Ballesteros informed the senate last week that the SDO workers are currently being paid out of the SDO budget and the budget will only be able to maintain those workers until the end of this semester. Loss of SDO workers will result in reduction of SDO office hours. He requests that ASSC put aside \$7,000 to assist in paying for the SDO workers. He also spoke with Dr. Lewis and was informed that it would not be possible for ASSC to reimburse the SDO budget for the payments made to SDO workers last year.

Motion to approve the budget of \$7,000 for SDO Workers for the year of 2013-2014 by Senator Bess. Second by Senator Ogden. **Motion passes (7,0,0).**

C. ASSC/ICC Lunch – Arturo Castillo

Vice President Castillo has informed the senate that the ASSC/ICC Lunch is to give thanks to advisors and faculty that help out the ASSC throughout the semester. It is scheduled to be held on December 10, 2013. He suggests approving \$250 for the Fall semester ASSC/ICC lunch in order to begin planning for the event.

Motion to allocate \$500 for the ICC Luncheon for the 2013-2014 school year by Senator Todd. Second by Senator Walton. **Motion passes (7,0,0).**

XI. COMMITTEE REPORTS (3:00 Minutes per item)

A. *Activities Committee: Maria-Alejandra Jaramillo*

Senator Jaramillo reports that everything is ready for the retreat on Saturday, September 21, 2013. Business formal attire is requested.

Motion to approve the agenda for the retreat on Saturday 21, 2013 by Senator Baig. Second by Senator Jaramillo.

Motion to amend the proposed retreat agenda to include item IV Approval of September 10, 2013 minutes and increase increment items 4-17 to 5-18 by Senator Baig. Second by Senator Ogden. **Motion passes (7,0,0).**

Original motion passes (7,0,0).

B. *Inter-Club Council: Arturo Castillo*

Vice President Castillo informs the senate that the ICC meeting will be held this Thursday, September 19, 2013. He will be introducing the funding requests to all of the club representatives and there will be an item for issues concerning campus clubs.

Senator Jaramillo exits the meeting at 2:31pm.
Legislative Advocate Alimboyao exits the meeting at 2:31pm.

C. *Public Relations Committee: Jonathan Alexander-Barkley*

President Johnson presents for PRO Alexander-Barkley who is absent. He informs the senate that the committee discussed way to advertise ASSC, improve the image of ASSC and actively seek out new members. They also discussed using social networking to familiarize students with ASSC.

D. *Budget Committee: Leilani Quesada*

Treasurer Quesada reports that the committee did not meet this past weekend, but did meet the weekend before. They looked at all necessary and obligated expenses that couldn't be cut and tried to reduce other expenses if possible.

Senator Jarmillo returns at 2:34pm.
Senator Thomas exits the meeting at 2:34pm.

XII. DIVISION REPORTS (2:00 Minutes per item)

Governing Board: Naser Baig

Senator Baig reports that tomorrow's meeting will be in Vacaville. His report will include the approved budget. He also plans to bring up the five main issues which students have brought up. He offers that if anyone has any issues they would like him to address to the governing board to please email him

Treasurer Quesada exits the meeting at 2:35pm.
Senator Thomas returns at 2:36pm.

Curriculum (Academic): Toni Murray

No report at this time.

Business Services: Kyle Todd

Senator Todd reports that at the shared governance meeting they discussed fingerprinting and doing background checks for all student workers. He has a meeting with Julian on Friday at 1:30 to find out more about a check needing to be cashed.

Math and Science: Casey Bess

Senator Bess reports that he went to MAC lab to inquire about students being turned away. The MAC employees said they will no longer be turning away students as a result of the backlash they received.

Diversity Affairs: Luis Garcia

No report at this time since Senator Garcia is absent.

Health and Kinesiology: Christian Ogden

Senator Ogden reports that the AMSA conference is October 12 and 13 for biology students who may be interested. This is the American Medical conference held at UC Davis and there is room for about 10-15 students to attend.

Student Services: Maria-Alejandra Jaramillo

No report at this time.

Social Sciences: Tony Guevara

No report at this time since Senator Guevara is absent.

Career Tech Ed: Dulce Walton

No report at this time.

XIII.	EXECUTIVE BOARD REPORTS	(2:00 Minutes per item)
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President: Gabriel Johnson

President Johnson reports that there was no special meeting last week since they did not meet quorum. He requests that if any senators cannot attend certain meetings to please be upfront. Attendance of senators is crucial. He will be meeting with Dr. Laguerre on Thursday at 3:00pm at 360 Campus Lane in Fairfield.

Vice-President: Arturo Castillo

Motion to suspend the rules of the day to remove the time limit by Senator Jaramillo. Second by Senator Ogden.
Motion passes (7,0,0).

Vice-President Castillo informs the senate that the ASSC Calendar has been uploaded to www.Solano.edu. He would like for committee chairs to let the Executive Board know when committee meetings will be held by adding them to the calendar. He informs the senate that ICC of Solano Community College is now on Facebook. He also informs them that the ASSC meeting minutes and agendas are online and are being kept current. Vice-President Castillo reports that he has been in touch with the manager of the Measure Q bond and it has been requested that students attend the meetings in order to help develop how the college will be expanding. The meetings are the first and third Wednesdays of the month from 4:00-5:30pm. Senator Baig volunteers to attend the Measure Q meetings. Vice-President Castillo informs the senate that the rooms have been booked for the CCCSAA and General Assembly conferences and that they will be registering students for these conferences this week. He also reminds the senate that they will need to schedule meetings at the Vacaville and Vallejo campuses this semester.

Student Trustee: Latifah Alexander

No report at this time since Student Trustee Alexander is absent.

Secretary: Jesirae Collins

No report at this time.

Public Relations Officer: Jonathan Alexander-Barkley

No report at this time since PRO Alexander-Barkley is absent.

Treasurer: Leilani Quesada

No report at this time since Treasurer Quesada is absent.

Legislative Advocate: Charlene Alimboyao

No report at this time since Legislative Advocate Alimboyao is absent.

XIV. ANNOUNCEMENTS

On Friday, September 27, 2013 Senator Baig will be meeting students in the parking lot of the college to attend the United Way meeting from 1:00-4:00pm. They will be making holiday greeting cards for home bound seniors.

Senator Bess announces that MESA lost its funding a while back. There is now a waiting list to get in and someone has to leave before someone else can join. He is working towards fixing the MESA program and would like any support he can get.

Advisor Wilson is interested in engaging students in a model UN conference in March in San Francisco. They would be representing a particular country or interest. Solano has been invited to participate. More information can be obtained at www.UCBMUN.org. Those who are interested in participating should email him. He will also work with ASSC on letting the student body know.

Vice President Castillo announces that Solano Daze was really successful, especially Tuesday's BBQ and Sports Promo day. He suggests having another Sports Promo day on September 27, 2013 and October 4, 2013.

XV. OPEN DISCUSSION

XVI. UPCOMING AGENDA

XVII. ADJOURNMENT

Motion to adjourn the meeting by Senator Jaramillo. Second by Senator Todd. **Motion passes (7,0,0).**

Meeting adjourned at 3:08pm.

